



Steps on how to use Postal Link Card through Japan Post ATMs

**Reminder : Do not press the English Guide
Just follow the Instruction below :**

Step 1: Press the 3rd button at the left side for '**Remittance**'

ご送金

Step 2: Again press the 3rd button at the left side (Asking to insert the Remittance Card)

Step 3: After inserting the card, the screen shows the PNB catching account number: 00130-1-0594320 and the name Philippine National Bank.

Step 4: Then press "**Confirm**"(lowest button on the right)

確認

Step 5: Type the amount to be transferred. (Example : if you want to send 90,000 yen, please type 92,330, this is inclusive of PNB Tokyo's remittance charge of 2,000 yen and Post Office's fund transfer charge of 330 yen)

Step 6: Insert the cash. The machine gives you the change if you put paper bills. If you want to put coins, press the lowest button on the left for "**Coins**".

硬貨

Step 7: Then press **Confirm** (lowest button on the right).

確認

Step 8: The screen shows the amount you typed and the amount you inserted. If it is correct, press **Confirm**.

確認

Step 9: Retrieve the Remittance Card, the receipt and the change.
(The funds of remittance will be received and processed by PNB Tokyo in the morning on the next banking day)

- ◆ Kung kailangan nyo po ng assistance, tumawag lang po kayo sa tel.nos.03-5401-3314, 090-60735012 and 090-99650197. You may look for Miriam, Roeden and Riza.

Note (注) :

- ◆ Usage of this card is up to a maximum of 100,000 yen inclusive of the PNB Tokyo's remittance charge and Post Office's fee. For below 30,000 yen, 120 yen charge at ATM or 210 yen over the counter. For 30,000 yen and above, 330 yen charge at ATM or 420 yen over the counter.
- ◆ この郵便局提携送金サービス、「PNB ポスタル・リンク」を使用する際の送金限度額は弊行の送金手数料及び郵便局の振込手数料を含めて最大 10 万円となっております。30,000 円未満の場合、ATMからお振込みされると 120 円、窓口では 210 円です。30,000 円以上の場合、ATMからお振込みされると 330 円、窓口では 420 円です。
- ◆ If in case there are any changes in your address, visa and ID validity, please mail to us the updated copy of your IDs as soon as possible.
お客様の本人確認書類に変更があった際には明瞭なコピーを提出くださいますようお願い申し上げます。
- ◆ In case of lost or damaged card, please report the incident immediately to PNB Tokyo branch. You are kindly requested to submit a letter of request for replacement, valid ID and 500 yen (cost of replacement card and registered mailing fee) is shouldered by you.
お客様がカードを紛失又は破損された場合、直ちに弊行にお知らせくださいますようお願い申し上げます。お客様が新しいカードをご要望の場合は、その旨の依頼書及び有効な身分証明書をご提出していただきます。なお、カードの発行代金と書留郵送料の 500 円はお客様のご負担とさせていただきます。